

Primary Talk Training Materials Order Form



YOUR ORDER

YOUR ORDER	Unit Price	Quantity		Total
Training Materials				
Primary Talk Supporting Communication Class Teacher pack (includes Talking Strategies 4-7 OR Talking Strategies KS2 and Supporting Communication Participant Book)	£55	Reception & KS1 pack	KS2 pack	
Additional Primary Talk Supporting Communication Participant Book	£20			
Primary Talk Enhancing Communication Participant Book	£40			
Promotional Material				
Primary Talk Promotional Leaflets Pack (25 leaflets)	Free			
				Grand Total*
*Postage - Please add £10 for orders under £1,000 and £20 for orders over £1,000				

YOUR DETAILS

Title	First name	Last name
Job title	Tutor's name or Licensed Tutor no.	
Organisation/School		
Address		
	Postcode	
Phone	Email	
Have you used Pupil Premium to pay for these materials? (please circle)		Y/N

PAYMENT DETAILS

Payment for goods can be made by the Tutor, the organisation receiving training or the organisation requisitioning training. Payment by invoice (payment terms 28 days) is acceptable provided that the payer is a public sector organisation or someone to whom I CAN has already granted credit facilities. If payment by cheque, goods will be sent once funds have cleared. Cheques can be made payable to 'I CAN'.

Name	Role	Date
Invoice required? (please circle)	Y / N	Purchase Order No.
Organisation name to appear on invoice		
Address		
	Postcode	
Phone	Email	

CARD PAYMENTS

Name on Credit Card											
Credit Card No											** if applicable
Expiry Date		-		Start Date**		-		Issue No**	Security Code		
Signed						On behalf of					

DELIVERY INSTRUCTIONS

Name	Role
Organisation/School	
Address	
	Postcode
Phone	Date of training
	Delivery deadline
Delivery instructions	

CUSTOMER SIGNATURE

By signing this order form I consent to the payment instructions outline above.

Signed	On behalf of
Name	Role
	Date

Please return completed order forms to:

EMAIL: primarytalk@ican.org.uk | POST: Primary Talk, I CAN, 31 Angel Gate, Goswell Rd, London, EC1V 2PT